

KANSAS WATER OFFICE — REGIONAL ADVISORY COMMITTEE ORIENTATION

2023



Kansas Water Office

- Established in 1981 as the water planning, policy, coordination and marketing agency for the state.
- Coordinates with the Kansas Water Authority (KWA) on review of water laws and makes recommendations to Governor and Legislature for needed legislation to ensure water policies and programs address the needs of all Kansans.
- Primary statutory function is development and implementation of the Kansas Water Plan (K.S.A. 82a-903)

Kansas Statutes

74-2613 Kansas Water Office established
74-2608 Water Policy Development, Water Planning, and Agency Coordination
74-2622 Kansas Water Authority established
82a-220 Grant of streambank easement for navigable waters 82a-733 Water conservation plans
82a-901 et seq. State Water Resources Planning Act 82a-1101 *et seq.* Coordination of streambank projects 82a-1301 *et seq.* State Water Plan Storage Act
82a-1330 *et seq.* Water Assurance Program Act 82a-1401 *et seq.* Weather Modification Act 82a-1501a Water Transfer Act
82a-1604 *et seq.* Multipurpose Small Lakes Act 82a-1801 *et seq.* Water Litigation Act and fund 82a-2101 Clean Drinking Water Fee
82a-2301 *et seq.* Lower Smoky Hill Supply Access Program 82a-2401 *et seq.* Reservoir Improvement District Act

Agency Purpose:

- Development of comprehensive State Water Plan
- Coordinate the water resource operations of agencies at all levels of government
- Ensure adequate quantities of good quality water to meet future needs
- Efficiently operate state owned storage in federal reservoirs

Agency Overview

***Kansas Water Office**

WATER PLANNING & IMPLEMENTATION

**Kansas Water
Authority**

Water Planning

**State Water Plan
Development &
Implementation**

**Drought
Monitoring**

**Drought Response
Team
Water Conservation
Planning**

PUBLIC WATER SUPPLY

**Public Water Supply
Programs**

**Reservoir Operations
Water Marketing Program
Water Assurance Program
Access District Program**

**KWO Director Appointed by
Governor*



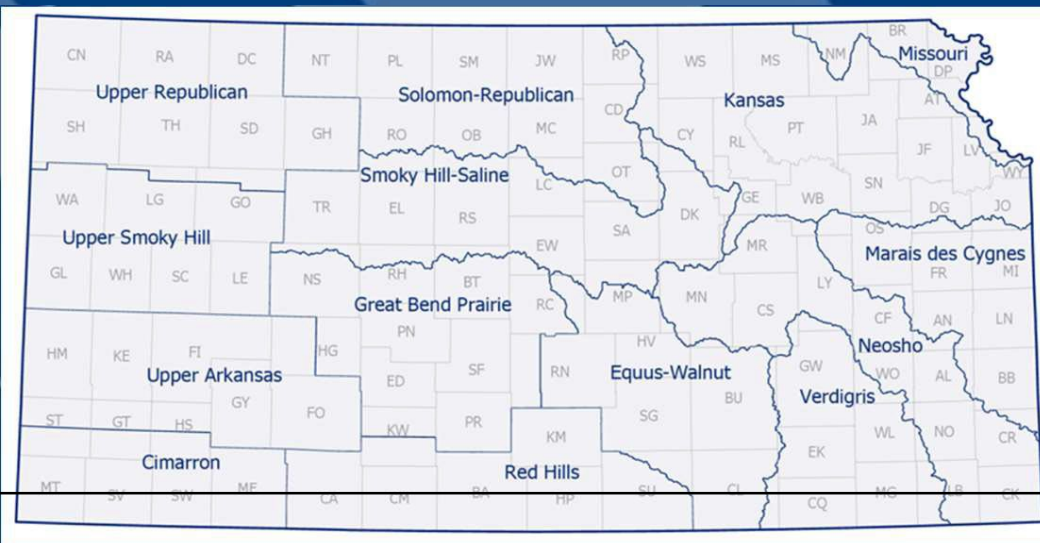
KWO Water Planning

State Water Plan Development & Implementation

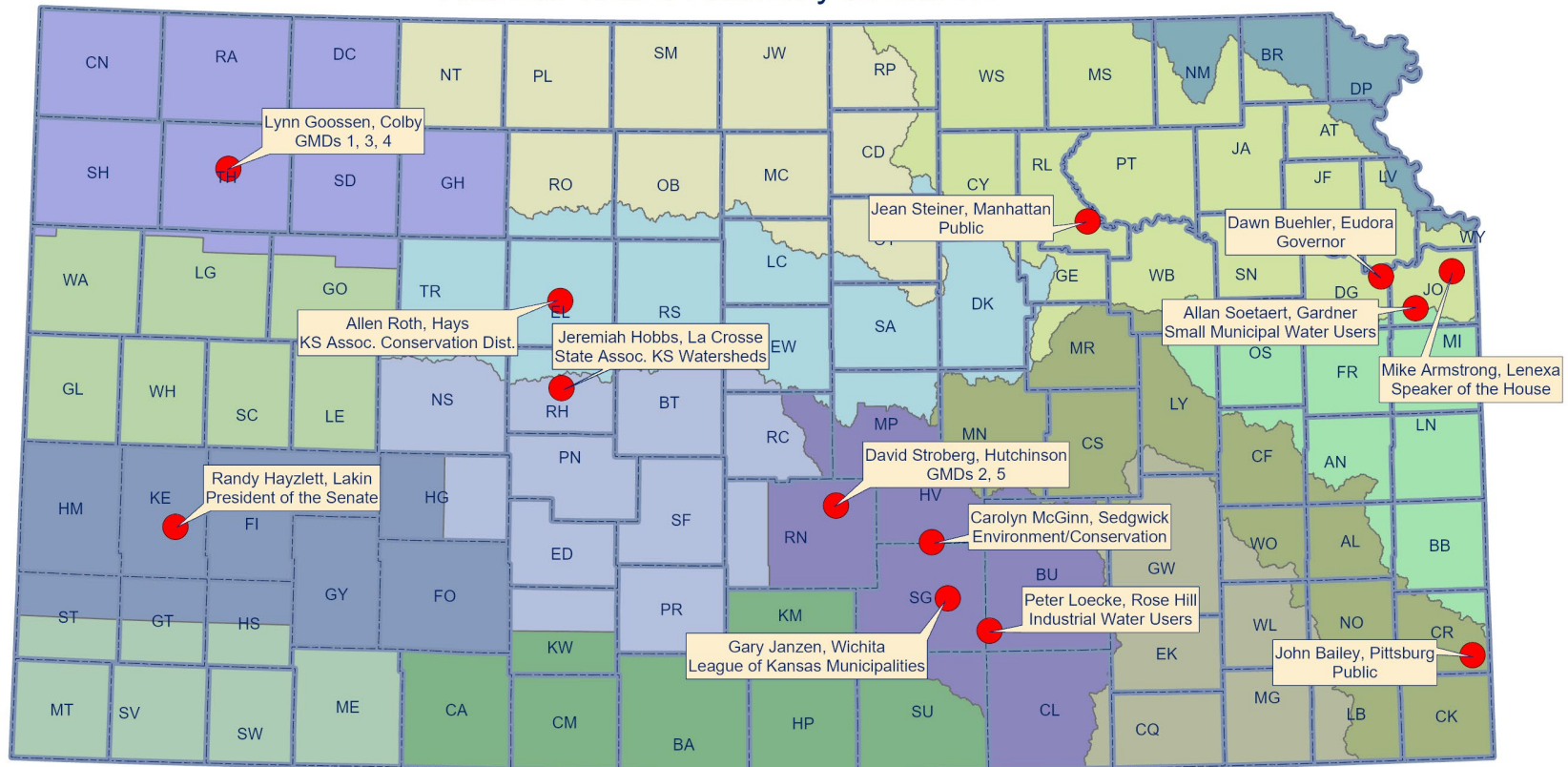
- Address state's current water resource issues and plan for future needs
 - Groundwater Declines
 - Reservoir Sedimentation
 - Water Quality Issues
 - Droughts & Floods
- Public Input and Stakeholder Involvement
 - Regional Advisory Committees (RACs)

State Water Plan Fund

- Coordinate with KWA, RACs and agency partners to develop annual SWPF budget recommendations to implement State Water Plan



Kansas Water Authority Members



Kansas Water Office
October 2023

Kansas Water Authority Ex Officio Members

Earl Lewis
Division of Water Resources
KS Dept. of Agriculture

Dr. Ernie Minton
Ag Experiment Station
KS State University

Andrew Lyon
Division of Conservation
KS Dept. of Agriculture

Jay Kalbas
KS Geological Survey

Brad Loveless
KS Dept. of Wildlife & Parks

David Toland
KS Dept. of Commerce

Sara Baer
KS Biological Survey

Leo Henning
KS Dept. of Health & Environment

Mike Beam
KS Dept. of Agriculture

Connie Owen
KS Water Office

Dwight Keen
KS Corporation Commission

The Kansas Water Authority consists of 13 voting members who are appointed by the Governor or Legislative Leadership. State agency directors serve as ex-officio members.

Kansas Water Authority Voting Member Information

KWA Member	Represents	Appointment/Nominated For Appointment By
Dawn Buehler	Governor	*Governor
Randy Hayzlett	President of the Senate	President of the Senate
Mike Armstrong	Speaker of the House	Speaker of the House
Lynn Goossen	Western Kansas GMDs	Governor/GMDs 1,3,4
David Stroberg	Central Kansas GMDs	Governor/GMDs 2,5
Allen Roth	Kansas Association of Conservation Districts	Governor/Kansas Association of Conservation Districts
Gary Janzen	Large Municipal Water Users	Governor/League of Kansas Municipalities
Alan Soetaert	Small Municipal Water Users	Governor/Kansas Rural Water Association
John Bailey	Public	Governor
Jean Steiner	Public	Governor
Jeremiah Hobbs	State Association of Kansas Watersheds	Governor/State Association of Kansas Watersheds
Peter Loecke	Industrial Water Users	Governor
Carolyn McGinn	Conservation/Environment	Governor

Kansas Water Authority Ex-Officio Members

- Earl Lewis
KS Dept. of Agriculture –
Division of Water Resources
- Sara Baer
KS Dept. of Agriculture -
Division of Conservation
- Dwight Keen
Kansas Biological Survey
- Mike Beam
KS Dept. of Wildlife, Parks &
Tourism
- Dwight Keen
Kansas Corporation
Commission
- Ernie Minton
Ag Experiment Station
Kansas State University
- Leo Henning
KS Dept. of Health &
Environment
- David Toland
KS Dept. of Commerce
- Jay Kalbas
Kansas Geological Survey
- Connie Owen
Kansas Water Office

2024

THE KANSAS WATER AUTHORITY'S
ANNUAL REPORT
TO THE GOVERNOR AND LEGISLATURE



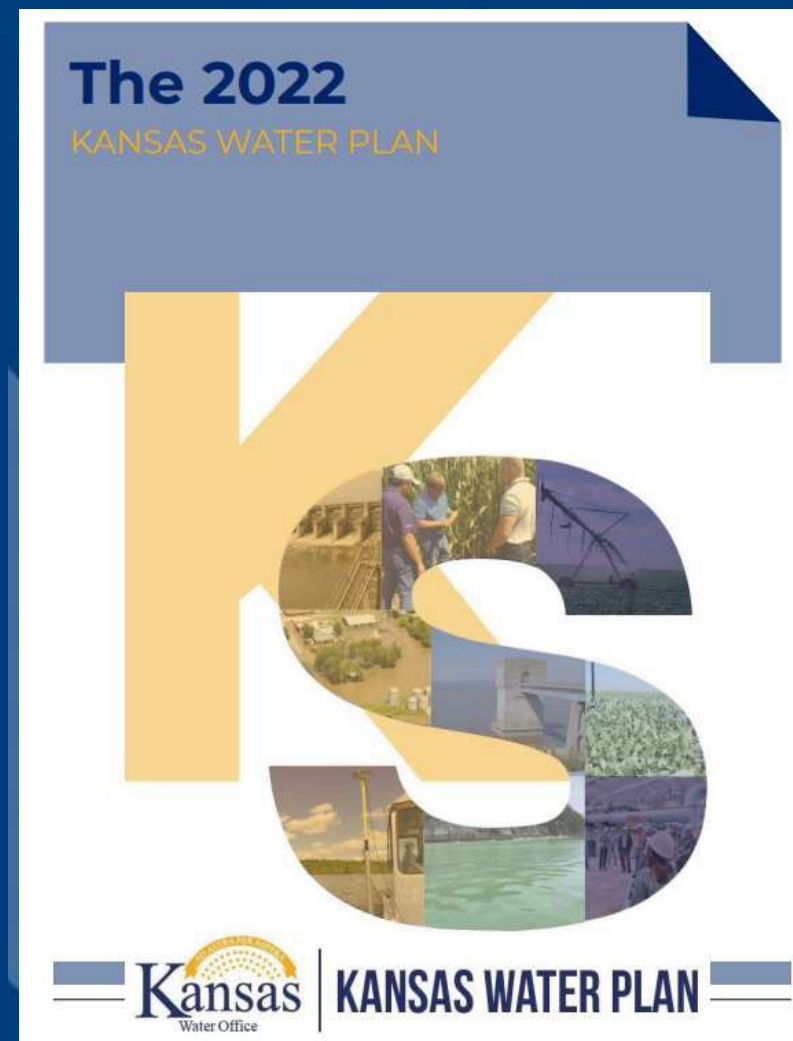
Kansas Water Plan Development & Implementation Coordination

Recent Kansas Water Plan Update

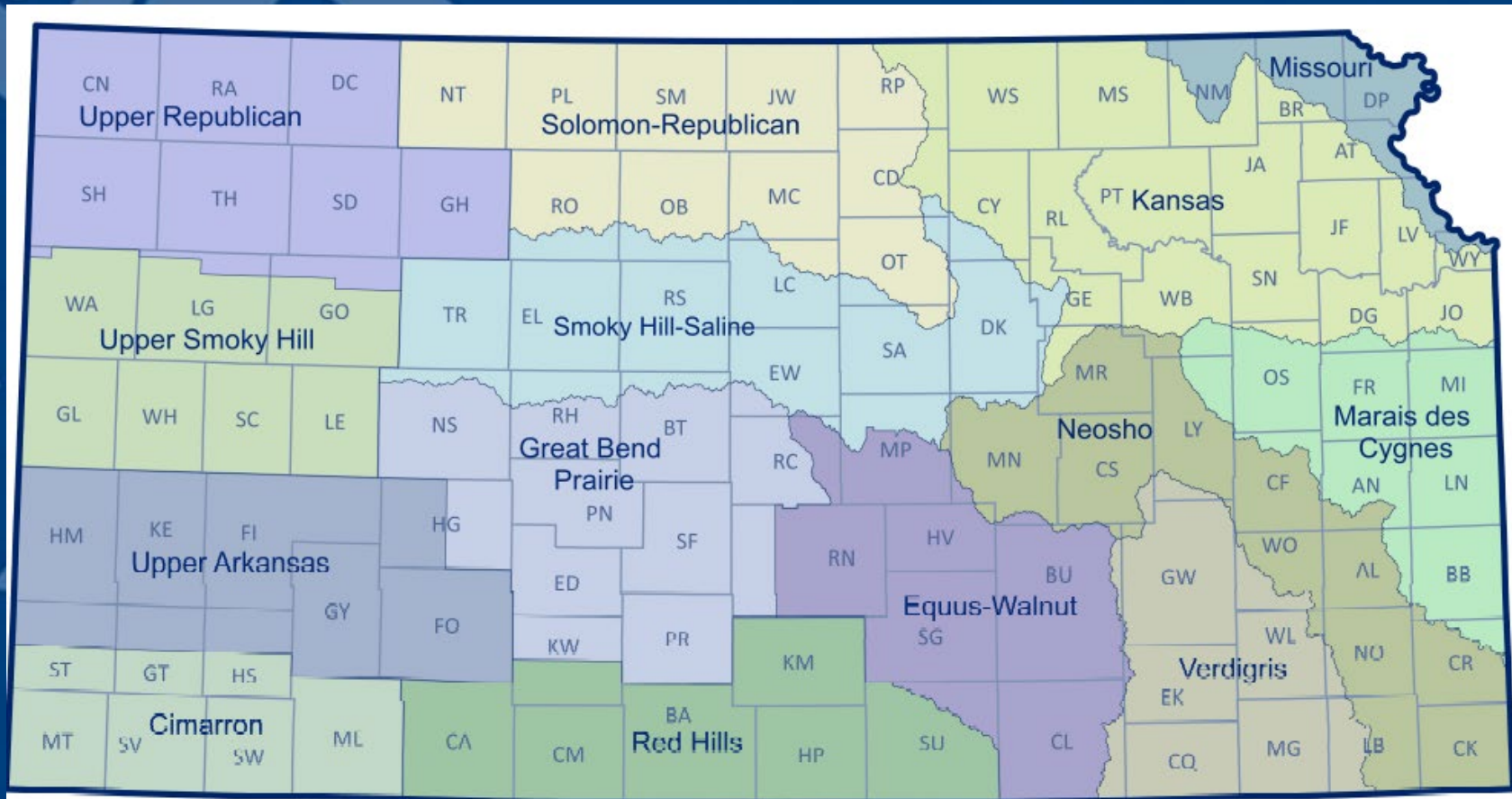
- Final Draft Approved by KWA at 8/17/22 Meeting

Guiding Principles and Priorities

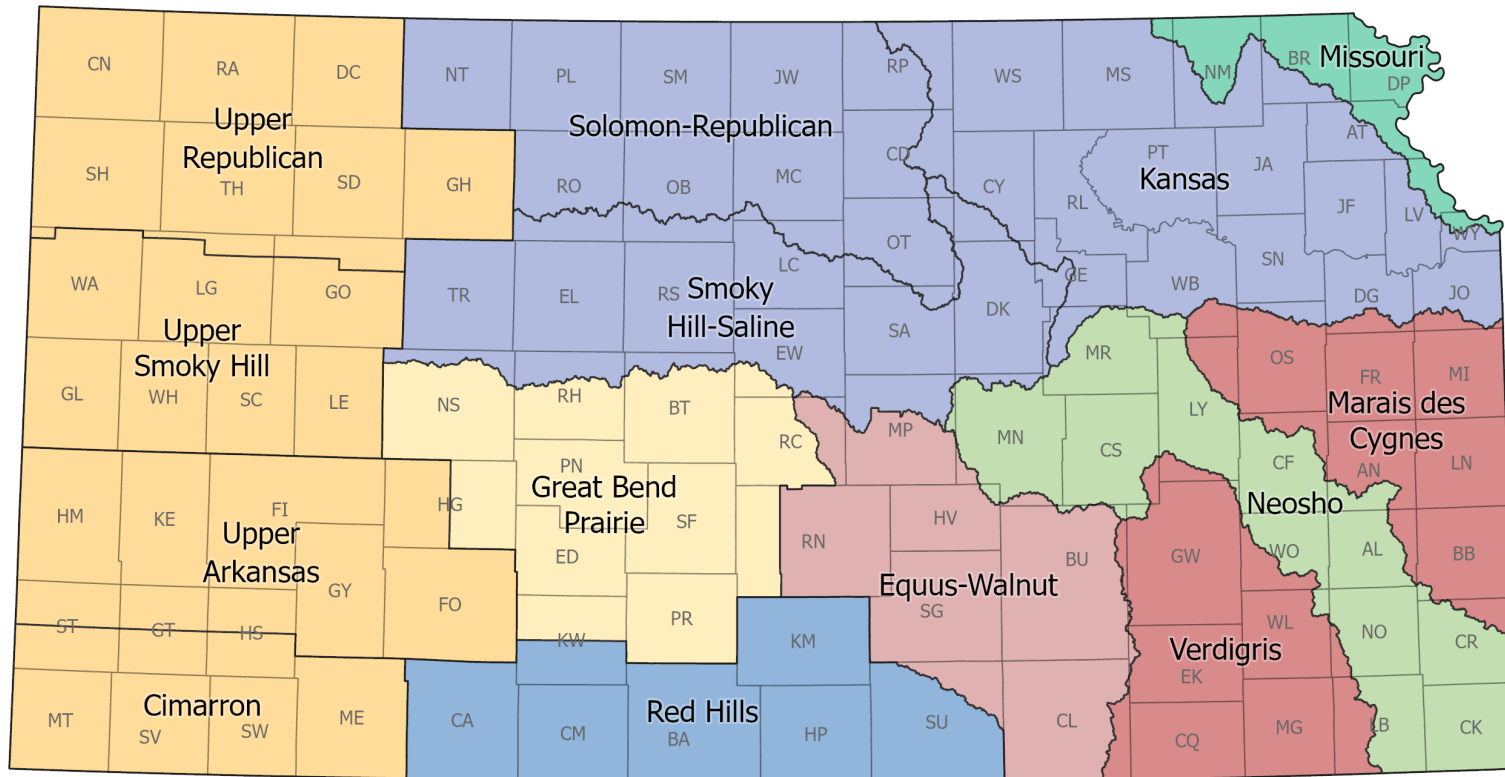
- Conserve and Extend the High Plains Aquifer
- Secure, Protect and Restore our Kansas Reservoirs
- Improve the State's Water Quality
- Reduce our Vulnerability to Extreme Events
- Increase Awareness of Kansas Water Resources



RAC/RAC Member Responsibilities



Regional Planning Areas and KWO Planners



- | | |
|-----------------|---|
| Amelia Nill | Lauren Campbell |
| Angela Anderson | Keadron Pearson, Amelia Nill |
| Keadron Pearson | Lauren Campbell, Amelia Nill |
| Kirk Tjelmeland | Lauren Campbell, Keadron Pearson, Amelia Nill |

RAC Member Notebook

An Overview

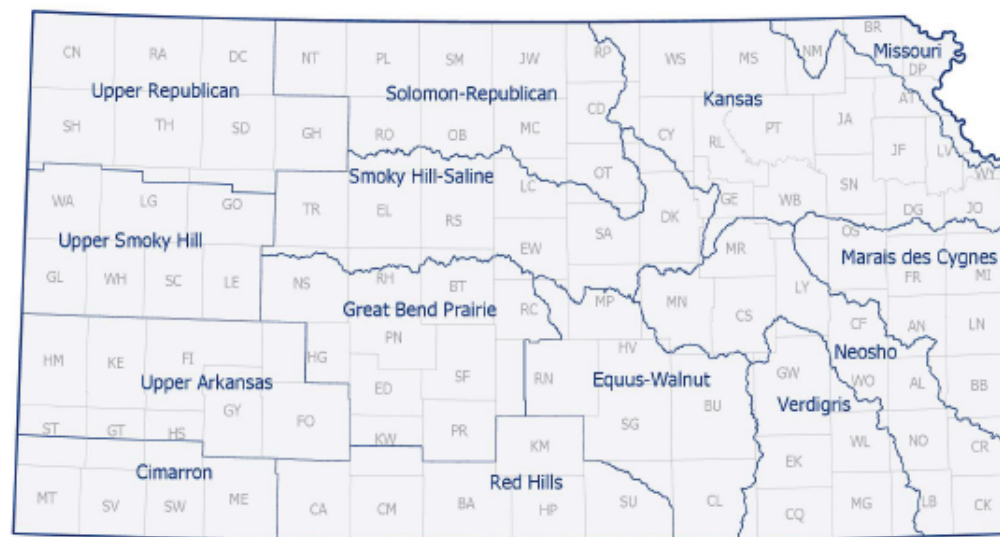
ON RAC'S ROLE FOR STATE WATER PLANNING

Regional Advisory Committees (RAC)

Fourteen regional planning areas were established in December 2014 by the Kansas Water Authority in conjunction with the Long-Term Vision for the Future of Water Supply in Kansas. Regional Advisory Committee members were approved for these 14 planning areas and began to establish goals and action plans for their regions. In September - October 2016 all regional goal action plans were presented to the Kansas Water Authority and approved.

Core Categories:

- Agriculture
- At-Large/Public
- Conservation / Environment
- Industry / Commerce
- Public Water Supply



The main RAC functions are to advise the KWO and KWA in:

- identifying water-related issues within their region
- the formulation of revisions to their corresponding regional section of the Kansas Water Plan (KWP)
- KWP implementation priorities and actions
- issues under consideration for inclusion in the KWP

The RACs are the eyes and ears of the KWA and KWO around the state, and the ambassadors and solicitors of public input. Members are messengers of the KWP and RAC actions to ensure future water supply needs are met, while also communicating information on concerns and issues to citizens. They advise, guide, and sometimes lead through action on implementation of goals.

Region-Specific Categories:

- WRAPS
- Planning & Zoning
- Irrigation
- GMD
- Water Assurance District
- Ranching / Grazing
- Fish & Wildlife
- Public Utility

Responsibilities of the RACs

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- identifying water-related issues within their region
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Memorandum of Internal Policy

900 SW Jackson Street, Suite 404
Topeka, KS 66612

Gary Harshberger, Chair



Phone: (785)-296-3185
Fax: (785)-296-0878
www.kwo.org

Sam Brownback, Governor

IPM-04
Revised August 20, 2015

MEMORANDUM OF INTERNAL POLICY REGIONAL ADVISORY COMMITTEES

The Kansas Water Office (KWO) and the Kansas Water Authority (KWA) shall seek advice from the general public and from committees consisting of individuals with knowledge of and interest in water issues in the water planning areas as determined by the Office for the development of sections of the comprehensive state water plan (K.S.A.82a-903).

Fourteen Regional Planning Areas were established in December 2014 by the KWA in conjunction with the Long Term Vision for the Future of Water Supply in Kansas. The existing 12 basins will be transitioning to the 14 regional planning areas in conjunction with the integration of the Vision and the *State Water Plan*. The existing 12 basin advisory committees will be transitioned to 14 Regional Advisory Committees at the August 2015 meeting of the KWA. This IPM lays out the means of making this transition, as well as the ongoing operations of the advisory committees.

PURPOSE OF ADVISORY COMMITTEES

The purpose of the committees is to advise the Kansas Water Office and the Kansas Water Authority. Their responsibilities include, though are not limited to, the following:

1. Advise the Kansas Water Office and the Kansas Water Authority in identification of water-related problems, issues and concerns within their region.
2. Advise the Kansas Water Office and the Kansas Water Authority in the formulation of revisions to the section of the *Kansas Water Plan* corresponding to their region.
3. Advise the Kansas Water Office and the Kansas Water Authority regarding *Kansas Water Plan* implementation priorities and actions.
4. Serve as a link to the public in the region through interaction with various groups and individuals and communicate information on concerns and issues to citizens in the region.
5. Serve as a link to water management entities in the region to facilitate discussion and input on issue development and implementation.
6. Advise the Kansas Water Office and the Kansas Water Authority on issues under consideration for inclusion in the *Kansas Water Plan*.

REGIONAL ADVISORY COMMITTEE STRUCTURE AND MEMBERSHIP

To assure that the membership of each Regional Advisory Committee best reflects the interests of the water users in its respective region, the following membership procedures will be followed:

1. Each Committee shall consist of no less than nine and no more than thirteen members, subject to requirements for member representation outlined below, as established by the Kansas Water Authority.

RAC Membership & Member Roles

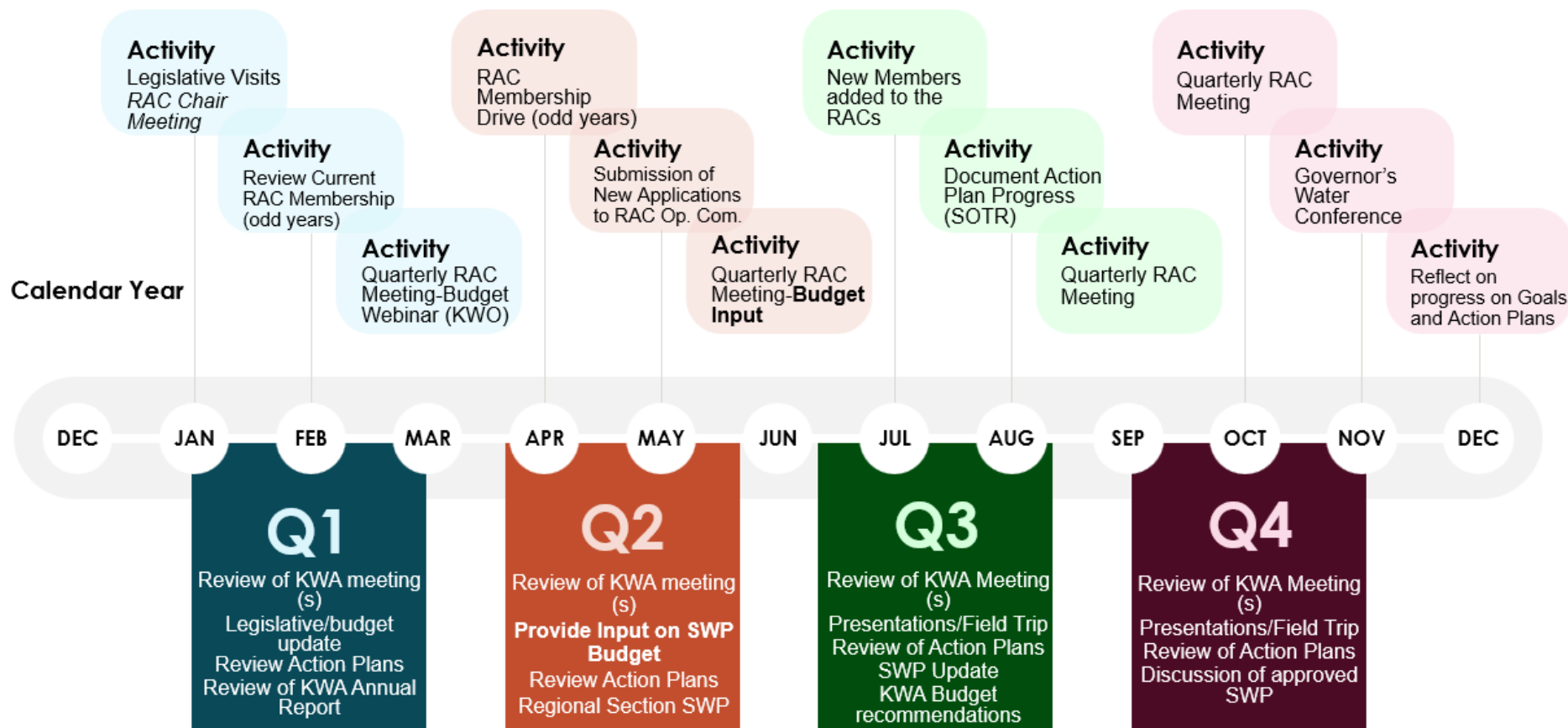
- It is the responsibility of the membership to *support & maintain* effective meeting structure & decorum.
- Every member has the *right & responsibility* to participate in meetings & the process of parliamentary procedure
- The chair ensures all of this
 - RAC Chairs and Vice Chairs are appointed and approved by the KWA Chair person
 - RAC Chairs and Vice Chairs serve a 2-year term
- Members must *educate* themselves regarding the issues on the agenda
- You have an obligation to the citizens of the region you represent
 - You represent a specific segment of the region's population (categories)
 - RAC Members appointed to a 4-year term – membership approved by the Kansas Water Authority

RAC Membership & Member Roles

Members with Current Terms			
Name	City	Category	Term
Darci Meese (Chair)	Lenexa, KS	Public Water Supply (cc)	2027
Adam Bauer (Vice-chair)	Milford, KS	WRAPS	2027
Marlene Bosworth	Sabetha, KS	Conservation/Environment (cc)	2027
Leslie Holthaus	Beattie, KS	Conservation/Environment 2	2027
Colin Stalter	Gardner, KS	At Large Public (cc)	2027
Sarah Hill-Nelson	Lawrence, KS	Industry/Commerce 2	2027
Brad Bradley	Overland Park, KS	Fish & Wildlife	2025
Daniel Howell	Frankfort, KS	Agriculture 2	2025
Glenn Brunkow	Westmoreland, KS	Agriculture (cc)	2025
Sylvia Davis	Topeka, KS	Water Assurance District	2025
Bill Heatherman	Manhattan, KS	Public Utility	2027
Melissa Michels	Alma, KS	Industry/Commerce (cc)	2025
Ian Fannin-Hughes	Overland Park, KS	Planning, Restoration & Protection	2025

Regional Advisory Meetings

Annual Plan



Parliamentary Procedures

Parliamentary Procedure Terms

- **Quorum** – minimum number of members that must be present at a meeting for legal business to be transacted. A quorum consists of 4 RAC members.
- **Majority** – $\frac{1}{2}$ of members present at any meeting plus one or the minimum number of members that must vote for a motion for it to pass.
- **Presiding Officer referred to as:**
 - Mr./Madam President
 - Mr./Madam Chairperson
- Everyone on the committee gets an opportunity to voice their opinion or debate
- Everyone on the committee gets the opportunity to vote
- Only one topic at a time may be discussed
- All members have equal access to decision-making and to discuss & express opinions
- No group decision is made without majority vote

Parliamentary Procedures

•Obtain the Floor

- A member addresses the Chair: “Mr./Madam President/Chairman”
- The chair recognizes the member by announcing name or title

•Bring a Motion Before the Assembly

1. The member makes the motion: **“I move that (or ‘to’)...”**
2. Another member seconds the motion: **“I second the motion,”** or **“I second it”** or even just **“second.”**
3. The chair states the motion: **“It is moved and seconded that...Are you ready for the question?”** (Chair can at times with more detailed motions request the Clerk to restate the motion.)

Kansas open meetings act

k.s.a. 75-4317 et sec.

- K.S.A. 2018 Supp. 75-4317(a) - Meetings shall be open to the public because “a representative government is dependent upon an informed electorate. . . .”
- Law enacted for the “public benefit,” so construed broadly in favor of the public to give effect to its specific purpose of openness. *State ex rel. Murray v. Palmgren*, 231 Kan. 524, Syl. ¶ 4 (1982).
- KOMA interpreted liberally and exceptions applied narrowly to carry out purpose

“Serial Communications”

- Interactive communications outside of a noticed meeting may be a meeting under KOMA if:

- Collectively involve a **majority of the membership** of the public body or agency
- Share a **common topic** of discussion
- Are **intended** by any or all participants **to reach an agreement on a matter that requires binding action** to be taken by the public body or agency

K.S.A. 2018 Supp. 75-4318(f)

- Emails, calling trees, use of an agent (staff member)

➤ **Tip - DO NOT REPLY ALL, DO NOT FORWARD**



Questions?

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Amelia Nill
Kansas Water
Office

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